UNO Testing Center
Student Accommodated Exam
Registration Instructions

You agreed with your professor that you will take your Accommodated Exam at the UNO Testing Center located in Kayser Hall Room 522.

==Please follow the steps below to schedule a day and time to take your Accommodated Exam at the Testing Center.==

- Enter via MavLINK - **Click** on **Academics**
- Under Academics - **Click** on **Register for Exams**
- On the **Test Registration Management** page - next to **My Pending Tests**
- **Click** on the **Click Here to Register for an Exam**
- Under **Choose a Group** - **Click** on **Accommodated Exams**
- Under **Choose a Group** - **Click** on the **Department Abbreviation of your Accommodated Exam**
- Under **Choose an Exam**
- **Click** on your - **Course Name / Number / Section / Exam / Instructor**
- Under **Select Accommodations**
- **Click on** each Accommodation you want to use on the exam
- Under **Choose a Date**
- In the calendar - **Click** on the **Day** you want to take the exam
- Under **Choose a Time** – **Click** on a **Time** to take your exam in the drop-down box
- **Scroll to Bottom of Page** - **Click** on **Add to Cart**
- **On the Next Page**
- Finish registering for your exam by **Clicking** on **Complete Registration**

==You will receive an auto-response email **sent to your UNO email** confirming the location, date, and time of your exam.==

Bring photo ID to the Testing Center on exam day.

Please contact the UNO Testing Center by email at unotestingcenter@unomaha.edu or by phone at 402-554-4800 with any questions.

==The Testing Center is open from 7:30 a.m. to 5:00 p.m. on M-F (all testing ends at 4:30 p.m.).==